**MEN CHOMNEAU**

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**Dear Sir and Madam**

I recently came across your announcement on Bongtom.com for Information Technology Officer, and would like to submit my resume and application for this post. After perusing your requirements I feel that my qualifications and work experience perfectly match them. As part of my current duties in a similar role that I am responsible in the organization. I hold bachelor degree in Information Technology and currently take Master degree of IT Engineering at Royal University of Phnom Penh. I have a total work experience almost 6 years related to Information Technology including Network administrator, Web Development, Software Development, graphic design and social media.

In my previous roles I have performed installation and configuration of software and hardware, router and switch administration, and worked extensively with Windows and Active Directory. I have helped clients both on site and remotely, and have always demonstrated a keen ability to problem-solve and troubleshoot.

I am comfortable with Windows and Mac OS. In addition, I have in-depth knowledge about almost all top designing software, including the following: Adobe Photoshop, Adobe InDesign, Adobe Illustrator, Adobe After Effect, CorelDraw, and Sony Vegas. Good communication and listening skills are paramount for a graphic designer, and I excel in both verbal and written communication. I am a team player to the core, but I’m also at complete ease when working alone. I have attached a copy of my resume as well as my contact information.

You will find me to be a positive, motivated and hard-working person who is keen to understand organization needs and contribute. I have excellent communication skills that allow me to work effectively and positively with staff and external stakeholders.

I hope you will find enough evidence of my capabilities as an IT Officer organization.

Sincerely,

Chomneau Men

Enclosure